

TERMS OF REFERENCE

Elections Project, Intern

Position Title: Elections Observer Network Intern

Minimum period of commitment: 3 months

Application deadline: 1400 hrs, 14 June 2018

1 – Organisational Background

Transparency Maldives (TM) is a non-partisan organization that endeavours to be a constructive force in society by promoting collaboration and discussion on corruption, transparency, and accountability. TM seeks to engage with stakeholders from all sectors (government, business, political and civil society, among others) to raise awareness of corruptions detrimental effects on development and society, improve transparency and accountability in governance, and eliminate corruption from the daily lives of people.

Transparency Maldives received formal government registration in 2007, and is the National Contact of Transparency International in the Maldives.

2 – Elections Project

TM's Elections Project is gearing towards the upcoming Presidential Elections 2018. The objective of this programme is to advance the values of transparency and integrity in electoral processes by ensuring citizen participation in election monitoring, while also empowering citizens to vote responsibly based on a well-informed decision. The key components of the project include advocacy, voter education, and election observation.

3 – Position Summary

Under the overall supervision and guidance of the Senior Project Coordinator, Elections Project, the intern will provide support in building and maintaining a network of election observers for the upcoming Presidential Election 2018. The intern will have the opportunity to learn about Transparency Maldives' work, and increase knowledge about elections observation and partnership building/networking. Specific tasks include:

- Recruitment of election observers.
- Maintaining a database of the observers.
- Maintaining regular communication with observers.
- Logistical arrangements for training of election observers.

The intern might be required to travel within the Maldives for observer training.

4 – Learning Opportunities

The intern will have the opportunity to:

- Understand Transparency Maldives’ general work and focus areas.
- Develop research, administrative, communication, and time management skills.

Transparency Maldives does not pay any remuneration to its interns.

5 – Qualifications

The intern will have:

- Interest in democracy, human rights, and governance.
- Excellent oral and written communication skills in Dhivehi and English.
- Experience in research and analysis, or willingness to learn.
- Solid knowledge of office applications and internet.
- Ability to work in a time-constraint, under-pressure environment.

6 – Application Procedure

To apply for the position, please email the following **before 1400 hrs, 14 June 2018**, to ibrahim.thayyib@transparencymaldives.org:

- A cover letter clearly expressing why you are interested and suitable for the internship opportunity.
- Curriculum vitae (CV) with your contact details.