

JOB VACANCY ANNOUNCEMENT

Legal Officer

Job Title: Legal Officer

Location: Malé, Maldives with occasional travel

Duration of Contract: Initial fixed-term contract of 1 year (with a 3-month probation period) with the possibility of extension

Remuneration: MVR 14,278 - 15,866

Start Date: 1 April 2020

I. Organizational context

Transparency Maldives is a non-partisan organization that endeavours to be a constructive force in society by promoting collaboration and discussion on corruption, transparency, and accountability. Our organization seeks to engage with stakeholders from all sectors (government, business, political and civil society, among others) to raise awareness of corruption's detrimental effects on development and society, improve transparency and accountability in governance, and eliminate corruption from the daily lives of people.

Transparency Maldives received formal government registration in 2007, and is the National Contact of Transparency International (TI) in the Maldives.

II. Position Summary

The Legal Officer provides legal advice and support on operational and programmatic matters and coordinates internal and external legal assistance to Transparency Maldives

III. Key Roles and Responsibilities

- A. Provide legal support required for Transparency Maldives for effective program delivery, including for legal risk assessment, Advocacy and Legal Advice Center
- B. Conduct research on a diverse range of governance and legal issues in the Maldives, inter alia democratic strengthening, affirmative action, gaps to reducing inequalities, electoral systems, international law, international humanitarian law and other areas of specialization using multiple

research sources

- C. Provide technical and administrative support for advocacy work and projects conducted by Transparency Maldives.

IV. **Key Attributes**

Required

- A. High level of personal integrity and professionalism
- B. LLB or LLM preferably with a focus on comparative law or international law
- C. Excellent written and oral communications skills in both Dhivehi and English
- D. Strong interpersonal skills and a strong ability to collaborate with a team
- E. Diligence, ability to pay attention to detail
- F. Strong commitment to Transparency Maldives' and Transparency International's values and standards
- G. Enthusiasm and initiative to develop and complete tasks
- H. Ability to establish priorities, work independently, and proceed with objectives without supervision

Desired

- A. 1+ year of relevant legal experience with an NGO or in private practice
- B. Familiarity with Microsoft Office Suite
- C. Working knowledge of regional and global political trends

Closing date for applications: latest by 11:59pm, 21 March 2020

Application and selection procedures:

Applicants should send the following documents addressed to Aiman Rasheed, Acting Executive Director, with your name and the position in the subject line to jobs@transparency.mv.

- A. Cover letter explaining your suitability for the role
- B. Recent curriculum vitae
- C. Names and contact details of two referees

Only short-listed candidates will be contacted for interviews.