

## **FISCAL TRANSPARENCY SPECIALIST**

**Job Title:** Fiscal Transparency Specialist

**No. of positions:** 1

**Location:** Male', Maldives with occasional travel

**Duration of Contract:** Initial fixed-term contract of 1 year with the possibility of extension for an additional 4 years

**Remuneration:** Negotiable

**Start Date:** Immediate

**Job posting date:** 27 December 2020

**Closing date:** 14 January 2021 before 4pm (Male' time)

### **1. Organizational Background**

Transparency Maldives is a non-political organization that endeavours to be a constructive force in society by promoting collaboration and discussion on corruption, transparency and accountability. Our organization seeks to engage with stakeholders from all sectors (government, business, politics and civil society, among others) to raise awareness of corruption's detrimental effects on development and society, improve transparency and accountability in governance, and eliminate corruption from the daily lives of people. Transparency Maldives received formal government registration in 2007 and is the National Chapter of Transparency International (TI) in the Maldives.

### **2. Project Background**

The Public Finance Management (PFM) Maldives Activity is 5-year, cost-plus-fixed-fee project funded by the United States Agency for International Development (USAID). The Project seeks to develop the capacity of the Government of Maldives such that it can achieve the following objectives: 1) Establishing and implementing a transparent and accountable budgetary system that leads to improved national budget allocations and management; 2) Identifying and implementing efficient public investments in services and facilities; and 3) Mobilizing sufficient public revenue, commensurate with public investments and services. PFM Project will work with the Ministry of Finance (MOF), the Ministry of National Planning and Infrastructure (MNPI), and other agencies as needed through strategic technical assistance and targeted project interventions aimed at improving their ability to make appropriate and cost-effective budget decisions.

The implementing contractor for this project is DAI Global. Transparency Maldives (TM) is a key local partner and is responsible for assisting with contracting local expert and collaborate work on the fiscal transparency component of the Project.

### **3. Position Summary**

The Fiscal Transparency Specialist will provide technical assistance to key counterparts in the Ministry of Finance (MoF) and Ministry of National Planning and Infrastructure (MNPI) to support and promote public procurement transparency and competitiveness, and strengthen the credibility of the Maldives national budget. The Specialist will assist in the conduct of a baseline assessment of current levels of disclosure against the CoST (Infrastructure Transparency Initiative) Infrastructure Data Standard, and work through NTB (National Tender Board) to support compliance with international contracting data disclosure. The Specialist will work to establish a new technical committee to promote improved transparency and competitiveness of public procurements, and involve civil society representatives. The Specialist will also cooperate with MoF on reporting budget information that aligns with International Budget Partnership standards, and support use of external audit per international best practices. The Specialist will also assist where required with essential project activities related to developing an agreed annual work plan, providing inputs into the Activity Monitoring, Evaluation and Learning Plan (AMELP), and evaluation, monitoring and reporting.

### **4. Key Roles and Responsibilities**

The Fiscal Transparency Specialist will be responsible for the following tasks, working closely with counterparts in the Ministry of Finance (MoF) and Ministry of National Planning and Infrastructure (MNPI), and other relevant government agencies:

1. Assist in the conduct of a baseline assessment of current levels of disclosure against the CoST (Infrastructure Transparency Initiative) Infrastructure Data Standard.
2. Work through NTB (National Tender Board) to support compliance with international contracting data disclosure.
3. Work to establish a new technical committee to promote improved transparency and competitiveness of public procurements, and involve civil society representatives.
4. Support establishment of a standard evaluation framework to promote best practices for ex-post evaluations

5. Cooperate with MoF on reporting budget information that aligns with International Budget Partnership standards and participation in the Open Budget Survey;
6. Cooperate with the Auditor-General's Office and support project activities on use of external audit per international best practices, standard operating procedures and systems, and performance audit training and coaching.
7. Any other tasks assigned by the Chief of Party (COP) in relation to the implementation of the PFM Maldives project.
8. Preparation of a plan of work with a timeline in order to structure and deliver the work, and regular progress reports on the tasks and deliverables above, and a project completion a report detailing the activities carried out in the consultancy at the end of the assignment.
9. The Specialist will also assist where required with essential project activities related to developing an agreed annual work plan, providing inputs into the Activity Monitoring, Evaluation and Learning Plan (AMELP), and evaluation, monitoring and reporting.

The final deliverables will be:

- A plan of work report and progress reports as required as set out above.
- Implementation of the tasks set out above.
- Completion Report detailing tasks that were completed and the extent to which other tasks set out above have progressed.
- Input into essential project activities related to developing an agreed annual work plan, Activity Monitoring, Evaluation and Learning Plan (AMELP), and evaluation and monitoring framework.
- Any other tasks assigned by the COP in relation to the implementation of the PFM Maldives project.

**b. Key Attributes:**

**Required**

- Bachelor's degree in any of the relevant fields including Economics, Public Policy, Public Administration, Business Administration, Engineering, etc.
- Advanced degrees in relevant field will be an added advantage.
- 4+ years post qualification experience working in relevant fields
- Excellent English writing and speaking skills.
- Excellent interpersonal skills, including ability to work independently and as part of a team.
- Proactive, detail oriented, highly organized, and problem-solving mindset.
- Ability to work under pressure to meet tight deadlines and work long hours when required.
- Good knowledge of MS Office (in particular Word, Excel and PowerPoint).
- Ability to handle confidential information.
- Be willing and able to meet tight deadlines and work long hours when required.
- Strong commitment to Transparency Maldives' and Transparency International's values and standards.

**Closing date for applications:** 14 January 2021 (Thursday) before 4pm (Male' time)

**Application and selection procedures:**

Please e-mail the following documents, addressed to Executive Director, to [jobs@transparency.mv](mailto:jobs@transparency.mv). All documents must be emailed in pdf format.

- Cover letter stating your suitability for the consultancy
- Curriculum vitae
- Education certificate (Bachelor's degree or higher qualification) (If certificate is not available, course completion letter from University/College/Institution or transcript can be attached instead)

Only short-listed candidates will be contacted for interviews.

**Transparency Maldives is an equal opportunity employer. Selection of staff is made on a competitive basis, and we do not discriminate on the basis of national origin, race, colour or ethnic background, religious belief, sex, gender identity and expression, marital or family status, age or ability. We kindly ask applicants to refrain from including in their application information relating to the above as well as from attaching photos.**