



JOB VACANCY ANNOUNCEMENT

SENIOR GLOBAL COMMUNICATIONS COORDINATOR

Job Title: Senior Global Communications Coordinator

No. of positions: 1

Location: Malé, Maldives with occasional travel

Duration of Contract: Initial fixed-term contract of 1 year (with a 3-month probation period)

Remuneration: MVR 20,470/- (take-home)

Start Date: Immediate

Job posting date: 11 January 2021

Closing date: 21 January 2021 before 4pm (Male' time)

1. Organizational Background

Transparency Maldives (TM) is a non-political organization that endeavours to be a constructive force in society by promoting collaboration and discussion on corruption, transparency and accountability. Our organization seeks to engage with stakeholders from all sectors (government, business, politics and civil society, among others) to raise awareness of corruption's detrimental effects on development and society, improve transparency and accountability in governance, and eliminate corruption from the daily lives of people. Transparency Maldives received formal government registration in 2007 and is the National Chapter of Transparency International (TI) in the Maldives.

2. Position Summary

Transparency International is the global civil society organisation leading the fight against corruption. Through more than 100 chapters worldwide and an international secretariat in Berlin, Germany, TI raises awareness of the damaging effects of corruption and works with partners in government, business and civil society to develop and implement effective measures to tackle it.

TI's Climate Governance Integrity Programme (CGIP) aims to ensure that public climate finance is safeguarded against corruption, misuse and other factors diluting its effectiveness of meeting climate change goals. The programme thus pursues policy and practice level solutions to enable greater transparency and accountability at all levels – from multilateral climate funds to project implementation. Since 2010, TI national chapters in more than 14 countries in Latin America, Africa and Asia Pacific are engaged in supporting national climate policy development and monitoring decision-making and project financing in climate-related sectors. At the global level, TI aims to advance climate finance policies based on findings and recommendations concluded from TI's anti-corruption assessments of seven multilateral climate funds.

To help support the global and national advocacy and communications work of the project, TM seeks a Senior Global Communications Coordinator. The Senior Global Communications Coordinator will work closely with the project implementation teams of all CGIP chapters and will be responsible for formulating and implementing a communications strategy for these chapters. The Senior Global Communications Coordinator will also devise key messages and materials to advance the objectives and increase the profile of CGIP at national and global levels.

The Senior Communications Coordinator will report to TM's Grants and Outreach Manager and will be based at TM.

The position of Senior Global Communications Officer is open to Maldivian locals only.

3. Key Roles and Responsibilities

In consultation with the TI Secretariat and national chapters, specific deliverables will be agreed at the beginning of the work. The range of deliverables will be focused on media and programme visibility work. This will include:

- Contribute to the creation and formulation of a clear integrated communications and engagement strategy, advancing CGIP’s objectives, increasing its profile and developing its ability to influence the climate justice landscape.
- Devise engaging and targeted messages that clearly communicate CGIP’s wider climate justice objectives, as well as those of chapter’s projects, raising the programme’s profile and increasing its influence.
- Develop and manage media relations, building a network of expert commentators and good relationships with key journalists, to enhance media coverage of CGIP and its objectives.
- Ongoing support to the CGIP team in preparing communication and advocacy campaigns including but not limited to creation and dissemination of newsletters, press releases, and speeches.
- Continuous monitoring of media and current events and identification of opportunities for public relations.
- Liaise with chapters in the programme to track, monitor, and report their respective activities in order to communicate arising issues on a timely and relevant basis.
- Manage the creation of publications (‘global atlas’, ‘gender’, etc.) and take them through each step of the production process – from inception to print.
- Engage in ongoing strategic, action-oriented analysis of climate media debates.
- Work closely with the CGIP team to prepare and execute digital campaigns for outreach.
- Create and manage a range of tools such as databases, calendars which are useful to both the programme and the wider TI movement.
- Identify opportunities for further public relations work around the climate finance integrity work of the programme.

4. Key Attributes:

Required

- Bachelor’s degree in international relations, communication studies, environmental science or relevant social sciences or humanities field with at least 4-years’ experience in social research/ environmental research/ community engagement/ donor relations
- Good knowledge of and strong interest in climate change, governance and corruption issues.
- Excellent interpersonal skills, including ability to work independently and as part of a team.
- Proactive, detail oriented, highly organized, and problem-solving mindset and able to work with minimum supervision.
- Ability to work under pressure to meet tight deadlines and work long hours when required.
- Ability to handle confidential information.
- Professional language proficiency (written and spoken) in both Dhivehi and English. Excellent creative/journalistic writing skills, and creative approach to communications. Ability to conceptualise and develop visual media products, an advantage.
- Be willing and able to meet tight deadlines and work long hours when required.
- Strong commitment to Transparency Maldives’ and Transparency International’s values and standards.

Desired

- Master’s degree in international relations, communication studies, environmental science or relevant social sciences or humanities field
- Familiar with social media tools and graphic designing tools.
- Good knowledge of political context and human rights issues in the Maldives.
- Knowledge of donor agencies and working with non-governmental organizations.

Closing date for applications: 21 January 2021 (Thursday) before 4pm (Male' time)

Application and selection procedures:

Please e-mail the following documents, addressed to Executive Director, to jobs@transparency.mv. All documents must be emailed in pdf format.

- Completed job application form (can be downloaded from TM website <https://transparency.mv/v16/job-application-form/>)
- Curriculum vitae
- Education certificate (Bachelor's degree or higher qualification) (If certificate is not available, course completion letter from University/College/Institution or transcript can be attached instead)

Only short-listed candidates will be contacted for interviews.

Transparency Maldives is an equal opportunity employer. Selection of staff is made on a competitive basis, and we do not discriminate on the basis of national origin, race, colour or ethnic background, religious belief, sex, gender identity and expression, marital or family status, age or ability. We kindly ask applicants to refrain from including in their application information relating to the above as well as from attaching photos.