

## **INTERNSHIP APPLICATION FORM**

### **SECTION 1: PERSONAL INFORMATION**

Name:	
Contact number:	
Email:	

### **SECTION 2: ACADEMIC INFORMATION**

University/ College/ School:	
Enrolled course:	
Course Semester/ Year: (If course is already complete, please state so)	
Is this internship part of your course details (Y/N):	

### **SECTION 3: ADDITIONAL INFORMATION**

3.1 Please indicate duration available for internship:

3 months
  6 months
  Other (please state): \_\_\_\_\_

3.2 Which area of TM's work are you interested in (please select all that you prefer):

- Anti-corruption
- Elections
- Communications and advocacy
- Human Rights
- Climate governance
- Legal support/ ALAC
- Admin/Finance/HR (Please specify): \_\_\_\_\_
- Other (please state): \_\_\_\_\_

3.3 Are you willing to accept internship in an area identified by TM which is not listed above?

Yes  No

#### **SECTION 4: DECLARATION**

I declare that all information provided in this application form is true and accurate. I understand that false, misleading, incomplete or omitted information could lead to the invalidation of my application.

I further declare that I have no conflict/ perceived conflict of interest in undertaking internship at TM and if such an event arise, I will disclose it promptly to TM management and abstain myself.

Name:

Date (DD/MM/YY):

Sign:

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#### **CHECKLIST OF DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION FORM**

- Completed internship application form
- Curriculum Vitae
- Copies of relevant educational certificate (optional)
- Written approval of parent/guardian (for minors below the age of 18)

#### **NOTES:**

1. Only PDF files will be accepted with this application. Documents emailed in formats other than PDF (jpg, png, word) will not be accepted and such applications will be disqualified.
2. All application and supporting documents listed in the checklist should be emailed to [hr@transparency.mv](mailto:hr@transparency.mv).
3. Please ensure that all documents are submitted together with the completed internship application form.
4. The duration of TM internship is between 3 to 6 months. If you wish a shorter or longer duration, please specify in section 3.1 of this application.
5. Transparency Maldives is an equal opportunity employer and we do not discriminate based on national origin, race, colour, or ethnic background, religious belief, sex, gender identity and expression, marital or family status, age or ability. We ask applicants to refrain from including in their application information relating to the above as well as from attaching photos or ID card/ passport copies.
6. TM aims provide opportunities for interns based on our workload, resources, and time. If we are not able to contact you within 1 month of your application, please consider that we were unable to accommodate your request at that point in time. We thank you for your understanding and interest in TM and encourage you to re-apply.